

Administrative Regulation

STUDENTS

Communication With Parents/Guardians

Effective communication between parents and teachers is important to the educational progress of pupils. Parents are encouraged to contact the school for information regarding a pupil's achievement or behavior. The teacher will contact a parent as soon as the teacher is aware there is a significant change in a pupil's performance level and/or behavior.

Parent/Teacher Conferences

Conference days shall be scheduled twice yearly. An parents will be notified of the opportunity to schedule conferences with middle school teachers prior to the start of the regular conference program.

A teacher or parent may schedule a special conference when either is aware there is a significant change in a pupil's performance level, and/or behavior. The conference will be used to establish a plan to help ensure the pupil will meet class requirements and/or improve behavior.

Parents who receive mid-quarter or mid-trimester reports indicating their child is in danger of failing a class will also receive a notice scheduling a special conference with their child's teacher.

Progress and Grade Reports

Forms provided by the district shall be used for reporting to parents. These may be supplemented with other reports, work samples, and class-related information that will help provide an accurate estimate of the pupil's achievement.

Progress Reports may be provided to parents at the middle of the quarter/trimester.

Grade Reports will be provided to parents at the end of each quarter/trimester.

Approved: March 13, 1986

Revised: October 8, 1987

Revised: January 28, 1992